

Tender No: AYCL/TED/Packet Tea/Laminates/01/2017-18

Dear Sir,

Sub : Tender for Laminates / Pouches

We invite competitive %Quotation+in respect of our requirement of Laminates for packing of teas during season 2017-18. There are two brands and the quantity required for the season is . **Yule Red – 1 to 5 Tons, Yule Gold – 1 to 5 Tons.**

We enclose herewith a set of tender document, as follows, which may please be returned duly completed in all respect and signed as a token of acceptance.

- **Annexure – I - General information**
- **Annexure – II - Specification of Material**
- **Annexure – III - General Terms and Conditions**

Quotation to be submitted in two parts separately as under:

Part – I : Annexure . I; Annexure . II; Annexure . III

Part – I should be under a separate sealed cover super scribed with the word “**Quotation for AYCL/TED/Packet Tea/Laminates/2017-18, Part – I**”.

Both these separate envelops should be put in one master envelop super scribed as “**Quotation for AYCL/TED/Packet Tea/Laminates/2017-18**”.

Your offer must reach our office on or before 30.03.2017 by 3 p.m.

1st part of tender will be opened on 31.03.2017 at 4 p.m. in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully,
Andrew Yule & Co. Ltd.

General Manager (QC & Mktg.)
Tea Division

Encl : As above

TENDER FORM**Tender No: AYCL/TED/Packet/Laminates/01/2017-18****General Information**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.
& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Bankers name
(a) Name of the Bank :
(b) Name of the Branch :
(c) Address of the Branch :

Note : A copy of Bankers Certificate to be attached.

6. Sales tax Registration No.
(a) Central :
(b) State / VAT :
(Please attach photo copies of Registration Certificate)

7. Whether Registered :
as an SSI Unit, if yes,
Registration No.

8. Please indicate details of
your experience particularly :
in respect of supplies of Laminates to Tea Industry
along with supporting documents
(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 10 tons Laminates to any single customer in a particular year (last two years).

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

Office Stamp/Seal.

Place :

Date ;

(Signature of the Applicant)

List of Enclosures :

TENDER FORM

Tender No: AYCL/TED/Packet Tea/Laminates/01/2017-18

Specification of Material (YULE GOLD / YULE RED)

Laminates specification for both in Pouch form and in Roll form: 12 micron polyester + 12 micron metallised + 37 micron poly (Three layered).

Sizes: 500g; 250g; 100g (as per sample)

(Official Stamp & Signature)

TENDER FORM**Tender No: AYCL/TED/Packet Tea/Laminates/01/2017-18****GENERAL TERMS & CONDITION:**

1. The materials are to be delivered to warehouse in Kolkata on %Door Delivery+basis.
2. VAT/Sales tax will be paid extra at concessional rate.
3. The rate should remain firm during pendency of the contract.
4. Price escalation clause & price validity period of Laminates
 - [a] The current Purchase price of Raw Material to be enclosed at the time of submitting Price for tender. Original Purchase Invoice of Raw Material is to be submitted. The rates will be valid for 6 months from submission of tender. In case there is a price revision in the raw material rates, fresh documents (Purchase Invoices) against each material to be submitted for verification. Proportionate increase will be considered. Conversion cost will remain the same.
 - [b] For 3 layered Laminates individual layers yield to be mentioned on per Kg. basis at the time of submission of Tender Price and at the time of application for revision.
5. 100% payment will be made within 60 days from the date of receipt of material.
6. **Sample should be provided for approval before printing and despatch.**
7. Delivery . The delivery schedule are as under:-
 - [a] 100% of our requirement within 10 days to 20 days from date of order.
8. **The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.**
Earnest Money Deposit - Rs. 5,000/-
D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to reject/ split / fragment the job/order without assigning any reason thereof. However in that event, preference will be given to the lowest bidder towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (Annexure . IV).

Signature :

Seal :

Date :

Ref: Tender No. AYCL/TED/Packet Tea/Blending & Packing/02/2017-18

Dear Sirs,

Sub: Tender towards Blending & Packing 2017-18

Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2017-18

We invite competitive "Quotations" towards Blending & Packing for Season 2017-2018.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender

You are required to submit your quotation in two sealed covers separately for Part-I superscribing "Quotation against Tender Enquiry No. AYCL/TED/Packet Tea/Blending & Packing /2017-18 Part-I". Both these sealed covers are to be put inside another sealed envelope superscribing **"Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2017-18 Part-I."**

Your quotation must reach the office of the undersigned on or before 30.03.2017 by 3 p.m.

Quotation for Part-I will be opened on 31.03.2017 at 4 p.m. in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully
ANDREW YULE & CO. LTD.

General Manager (QC & Mktg.)
Tea Division

TENDER FORM

Tender No: AYCL/TED/Packet Tea/Blending & Packing/02/2017-18

General Information

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.
& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name

- (a) Name of the Bank :
- (b) Name of the Branch :
- (c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

- (a) Central :
 - (b) State / VAT :
- (Please attach photo copies of Registration Certificate)

7. Whether Registered :
as an SSI Unit, if yes,
Registration No.

8. Please indicate details of
your experience particularly :
in respect of Blending & Packing to Tea Company
along with supporting documents
(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies.

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

Office Stamp/Seal.
Place :

(Signature of the Applicant)

TENDER FORM

Tender No: AYCL/PACKET TEA/BLENDING & PACKING/02/2017-18

GENERAL TERMS & CONDITION:

1. The materials are to be delivered to destinations in Kolkata on Door Delivery basis.
2. VAT/Sales tax/Service Tax will be paid extra as applicable.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.
5. **Sample should be provided for approval before effecting packing and despatch. .**
6. Delivery: As per schedule of the Company..

The Tenderers are requested to ensure Earnest Money Deposit alongwith the Tender in the following manner, which will be converted into Security Deposit for the successful Bidders/ and will be released on completion of Delivery.

EMD Rs. 5,000/- to be enclosed alongwith Part-I of the Tender documents. DD or A/c. Payee Cheque favouring ANDREW YULE & CO. LTD.

7. Decision for awarding contract / job is vested with the Management.
1. Andrew Yule & Co. Ltd., Tea Division, reserve to right to reject, fragment the job/order without assigning any reason thereof. However, in the event preference will be given to the lowest bidder.
2. On the basis of specification and terms indicated the Tenderers should confirm rates in our prescribed attached herewith Annexure . IV.

We confirm that we have gone above carefully and except the same.

Signature :

Seal :

Date :

TENDER FORM

Tender No: AYCL/PACKET TEA/BLENDING & PACKING/02/2017-18

Specification of Work

Collection of teas from different Warehouses after collecting DO# from Company, blending, packing and despatch as per instruction.

1. Blending & Packing in pouches/laminates/bag in machines and by hand.
500gms/250gms/100gms /15 Kg. / 10 Kg. / 20 Kg.
2. Blending & Packing by hand in Cartons of sizes: 500gms/250gms/100gms.
3. Blending & Packing by hand in Metal Tin Caddies and Pine Chestlets with shrink wrapping of sizes : 100gms/125gms/150gms/200gms/250gms.
4. Tea Bag making including printing of tags and laminate pouches for tea bags and packing them in Tea Bag Cartoons and Master Cartoons.

Ref: Tender No. AYCL/TED/Packet Tea/Tin Caddies/03/2017-18

Dear Sirs,

Sub: Tender towards Tin Caddies 2017-18

Tender No: AYCL/TED/Packet Tea/Tin Caddies/03/2017-18

We invite competitive "Quotations" towards Tin Caddies for Season 2017-2018.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender

You are required to submit your quotation in two sealed covers separately for Part-I & Part-II superscribing "Quotation against Tender Enquiry No. AYCL/TED/Packet Tea/Tin Caddies/2017-18 Part-I or Part-II". Both these sealed covers are to be put inside another sealed envelope superscribing **"Tender No: AYCL/TED/Packet Tea/Tin Caddies/03/2017-18 Part-I."**

Your quotation must reach the office of the undersigned on or before 30.03.2017 by 3 p.m.

Quotation for Part-I will be opened on 31.03.2017 at 4 p.m. in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully
ANDREW YULE & CO. LTD.

General Manager (QC & Mktg.)
Tea Division

TENDER FORM**Tender No: AYCL/TED/Package Tea/Tin Caddies/03/2017-18****General Information**

The applicants are required to furnish full information to the queries included in this form. In giving the particulars, the supporting documents/certificates as called for per queries at places, must be tagged with the application for evidencing the information furnished in the application.

1. Name of the firm in full :

2. Address, Telephone No.
& Fax No. :

Address

Telephone No.

Fax No.

3. Status of the organization :

4. Trade Licence No.
(Please attach a photo
copy of the licence) :

5. Banker's name

- (a) Name of the Bank :
- (b) Name of the Branch :
- (c) Address of the Branch :

Note : A copy of Banker's Certificate to be attached.

6. Sales tax Registration No.

- (a) Central :
- (b) State / VAT :
- (Please attach photo copies of Registration Certificate)

7. Whether Registered :
as an SSI Unit, if yes,
Registration No.

8. Please indicate details of
your experience particularly :
in respect of supplies of Tin Caddies to Tea Company
along with supporting documents
(only last two years orders to be mentioned)

Note : TENDER/QUOTATION will not be accepted without copy of order from reputed Tea Companies evidencing supply of minimum 10000 pcs Tin Caddies to any single customer in a particular year (last two years).

I/we hereby certify that the particulars furnished by me/us above are true to the best of my / our knowledge and belief and mis-representations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) & have the sole discretion to reject or accept my/our candidature.

Office Stamp/Seal.

Place :

Date ;

(Signature of the Applicant)

List of Enclosures :

TENDER FORM**Tender No: AYCL/TED/Packet Tea/Tin Caddies/03/2017-18****Specification of Material****[1] SQUARE CADDY – 200GM**

Height	-	110mm (+/- 2mm)
Breath	-	90mm (+/- 2mm)
Length	-	90mm (+/- 2mm)
Outer lid	-	10mm Tight fit

Bottom to be crimped and tight fit.

[2] SQUARE CADDY – 125GM

Height	-	90mm (+/- 2mm)
Length	-	75mm (+/- 2mm)
Breath	-	75mm (+/- 2mm)
Lid	-	10mm tight fit

Bottom to be crimped and tight fit.

[3] ROUND CADDY 100GM

Height	-	100mm (+/- 2mm)
Dia	-	80mm (+/- 2mm)
Inner Lid	-	10mm
Outer Lid	-	Height 35mm
Dia	-	Tight fit of 80mm
Finished Height	-	135mm

Bottom to be crimped and tight fit

[4] ROUND CADDY 50GM

Height	-	100mm (+/- 2mm)
Dia	-	80mm (+/- 2mm)
Inner Lid	-	10mm
Outer Lid	-	Height 35mm
Dia	-	Tight fit of 80mm
Finished Height	-	135mm

Bottom to be crimped and tight fit

[5] TIN PLATE SPECIFICATION FOR ALL CADDIES

- [a] 0.22mm (+/- 0.03mm) Thickness for all Caddies.
- [b] Internal Lacquer – Food grade Lacquer properly stoved at 220°C
- [c] Coated with base size special Gold / Black printed as per approved design followed by two coat of varnish for all above Caddies.

TENDER FORM

Tender No: AYCL/TED/Packet Tea/Tin Caddies/03/2017-18

GENERAL TERMS & CONDITION:

1. The materials are to be delivered to warehouse in Kolkata on %Door Delivery+basis.
2. VAT/Sales tax will be paid extra at concessional rate.
3. The rate should remain firm during pendency of the contract.
4. 100% payment will be made within 60 days from the date of receipt of material.
5. **Sample should be provided for approval before printing and effecting despatch.**
6. Delivery . The delivery schedule are as under:-
[a] 100% of our requirement within one week to ten days from date of order.
7. **The tenderers are requested to ensure Earnest Money Deposit along with the Tender in the following manner, which will be converted into Security Deposit for the successful bidder/s and will be released on completion of delivery.**
Earnest Money Deposit - Rs. 3,000/-
D/D or Account Payee Cheque favouring Andrew Yule & Co. Ltd.
8. Decision for awarding contract/job is vested with the Management so as to reject, split / fragment.
9. Andrew Yule & Co. Ltd., Tea Division, reserve the right to fragment the job/order without assigning any reason thereof. However in that event, preference will be given to the lowest bidder towards allocation.
10. On the basis of the specification and the terms indicated, the tenderers should confirm rates in our prescribed format attached herewith (Annexure . IV).

Signature :

Seal :

Date :

Date...../...../2017

Dear Sirs,

Sub: Tender No. AYCL/TEA/COURIER/04/2017-2019

We invite competitive "Quotations" towards Domestic Courier for Season 2017 -19.

We enclose herewith a set of tender documents consisting of the following which may please be returned duly completed in all respects/signed and sealed as a token of acceptance.

1. Annexure – I - General Information - Part-1 of Tender

You are required to submit your quotation in two sealed covers separately for Part-I & Part-II in case of Domestic/International Courier super scribing "Quotation against Tender. Both these sealed covers are to be put inside another sealed envelope super scribing **Tender No: AYCL/TEA/COURIER/04/2017-2019** Part-I & in case of E-Commerce Courier super scribing "Quotation " and put inside another sealed envelope super scribing **Tender No: AYCL/TEA/On-line Courier Service Season 2017-19-Part-1".**

The estimated value of the business shall be about: Rs. 3,000.00 (approximate) for two years. Earnest Money deposit of 1% of the value of the estimated business has to be enclosed with the tender offer documents. The tenderers are requested to ensure Earnest Money Deposit along with the tender. This will be transferred to Security Deposit on signing the contract of the same value of EMD. No tenders will be accepted without Earnest Money Deposit.

Your quotation must reach the office of the undersigned on or before 30.03.2017 till 3 p.m.

Quotation for Part-I will be opened on 31.03.2017 at 4 p.m. in our office and you may be present in the tender opening in the scheduled date and time

Yours faithfully

ANDREW YULE & CO. LTD.

(Ashish Paul)
General Manager (QC & Mktg)
Tea Division

ANNEXURE – I

Tender No.: AYCL/TEA/Courier/04/2017-19

PART – 1

General information to be furnished by the tenderer:-

1. Name of the Firm :
2. Address & Telephone No. of the Regd. Office :
3. Nature of the Firm (Pvt. Ltd. / Limited / Sole Proprietary / Partnership / Registered / Non-Registered) and date of Inception :
4. Income Tax P/A No. and Assessed upto (Latest Clearance Certificate to be attached) :
5. Sales Tax Regd. No.
 - a) Central :
 - b) State / VAT :
(Please attach photo copies of Registration No.)
6. Trade Licence No. :
(Please attach photo copies of Licence)
7. Name of Banker, Branch & Address :
8. List present clientele handled:
9. Volume of business transacted in last three Years (year-wise indication should be given) :

I/We hereby certify that the particulars furnished by me/us above are true to the best of my/our knowledge and belief and misrepresentations of facts will render me/us liable to my/our action as may be deemed fit by Andrew Yule & Co. Ltd. (Tea Division) have the sole discretion to reject or accept my/our candidature.

Place:

Signature with seal & Date:

